

## IOF FootO Event Advisers' Clinic 23<sup>rd</sup> – 24<sup>th</sup> July 2022

# The IOF Foot Orienteering Commission and Rules Commission welcomes you to the Event Advisers' Clinic in Sweden, Uppsala

#### **Target group**

The IOF Foot Orienteering Commission and Rules Commission welcome you to an IOF Event Advisers' Clinic in Uppsala, Sweden.

The Event Advisers' Clinic is organised for the education and recruitment of new IOF licensed Foot Orienteering Event Advisers. National orienteering federations are asked to identify and enter suitable candidates. Attendance at a clinic such as this is a key requirement for accreditation as an IOF Event Adviser.

The clinic is also open for experienced organisers who want to play major roles in organising future high level IOF events (WOC, World Cup, WMOC, EYOC, etc.) but do not necessarily wants to become an Event Adviser.

#### The requirements for licensing are:

- 1. Be an active foot orienteer.
- 2. Have competed in countries other than your own.
- 3. Have successfully controlled major national events in the last 3 years.
- 4. Be competent to communicate with IOF and the organising Federation (mainly in English).
- 5. Have attended, and have been an active participant in an IOF Event Advisers Clinic
- 6. Be familiar with the IOF Rules and other relevant publications
- 7. Be recognised as a top standard controller/event adviser and endorsed as suitable by your Federation.

#### The clinic language is English.



#### **Material**

The following IOF publications will be used at the Clinic:

- ✓ IOF FootO Competition Rules
- International Specification for Orienteering Maps, ISOM 2017-2
- ✓ International Specification for Sprint Orienteering Maps, ISSprOM 2019
- IOF Control Descriptions
- ☑ IOF Guidelines for World Ranking Events

All the above material is available at the IOF website <u>www.orienteering.sport</u> and should have been read through beforehand.

#### **Programme**

- Saturday 23<sup>rd</sup> July, 08:30-09:00: registration
- Saturday 23<sup>rd</sup> July, 09:00-19:00: theoretical and practical lessons
- Sunday 24th July, 08:00-12:00: theoretical and practical lessons.

#### **Course leaders**

- Unni Strand Karlsen (NOR), IOF FootO Commission
- Henrik Skoglund (SWE), Swedish Orienteering Federation

#### **Entries**

The entry should be endorsed by the participant's National Federation. Please use the online entry form, <a href="https://forms.gle/vn7Z98pSeb6s5qiu7">https://forms.gle/vn7Z98pSeb6s5qiu7</a>.

- 1. Applicant checks with his/her Federation that they will endorse the participation
- 2. Applicant fills in the whole form
- 3. The IOF Foot Orienteering Commission processes the application and confirms to participant and Federation
- 4. Invoice is sent from Swedish Federation

#### The entry form should include the following information for each participant:

- Name
- Federation
- E-mail address
- Mobile phone number
- Summary of event organising experience (course setting, controlling, event director, etc.)



#### **Entry deadline**

**✓** 15<sup>th</sup> June 2022

#### **Payment**

The entry fee for the Clinic is 1500,- SEK or . The amount shall be paid by bank transfer (See entry form). A receipt will be issued on request.

The entry fee covers:

- participation in the Clinic
- ☑ light lunch on Saturday and Sunday (please indicate any food allergies in the entry form)

The entry fee does not cover:

- Travel
- Accommodation
- Dinner

#### **Accommodation**

The clinic will be held at O-Ringen in Uppsala.

O-Ringen accommodation booking system

Google maps with hotels

#### **Further information**

- the entry form are available on a **Web form**
- further information with the exact programme and locations will be sent to the participants on 1st July 2022.
- to get from Arlanda to Uppsala it is possible to take train directly from the terminal (20 minutes) or by bus (45 min).

#### **Enquiries**

- ☐ Enquiries about the contents of the Clinic: Unni Strand Karlsen – <u>tar-kar@outlook.com</u>
- ✓ Enquiries about the accommodation and practical arrangements: Henrik Skoglund – <a href="henrik.skoglund@orientering.se">henrik.skoglund@orientering.se</a>

### **Welcome to Uppsala!**